



Florida Department of Agriculture and Consumer Services  
Florida Forest Service



**RURAL & FAMILY LANDS PROTECTION PROGRAM  
EASEMENT MONITORING FORM**

ADAM H. PUTNAM  
COMMISSIONER

Sections 259.105, 570.70 and 570.71, Florida Statutes - Rule 5I-7.014, F.A.C.

CONSERVATION EASEMENT PROJECT: \_\_\_\_\_ ACRES: \_\_\_\_\_

GRANT OF EASEMENT DATE: \_\_\_\_\_ PURCHASE PRICE: \$ \_\_\_\_\_

FDACS CONTRACT #: \_\_\_\_\_ COUNTY: \_\_\_\_\_

LANDOWNER(S)/REPRESENTATIVE(S): \_\_\_\_\_

MONITOR: \_\_\_\_\_ MONITORING DATE: \_\_\_\_\_

MONITORING ASSISTANCE (IF ANY) /NAME: \_\_\_\_\_ AGENCY: \_\_\_\_\_

MONITORING ASSISTANCE (IF ANY) /NAME: \_\_\_\_\_ AGENCY: \_\_\_\_\_

PURPOSE OF MONITORING SITE INSPECTION:

- DOCUMENT GRANTOR'S COMPLIANCE WITH THE TERMS OF THE CONSERVATION EASEMENT
- ASSURE ALL GRANTOR'S ACTIVITIES ADHERE TO ESTABLISHED BEST MANAGEMENT PRACTICES
- OUTLINE THE ACTIVITIES OF THE GRANTOR ON THE PROPERTY DURING PRECEDING YEAR(S)
- REVIEW ANY ACTIVITIES PROPOSED BY GRANTOR FOR UPCOMING YEAR TO ASSURE COMPLIANCE WITH EASEMENT

Please document below responses to each question explaining any activities/changes on the property during the past year as they relate to the Recitals, Prohibited Uses, and Grantor's Reserved Rights established in the Deed of Conservation Easement. The actual easement should be reviewed prior to the monitoring inspection to ensure all provisions and restrictions are considered during the site inspection and properly documented in this report.

(N/A = not applicable to Conservation Easement)

**1. RECITALS / SPECIAL NATURAL AREAS\*:**

A	•HAS THERE BEEN ANY "CONVERSION", CONSTRUCTION, OR IMPROVEMENTS TO ANY SPECIAL NATURAL AREA? (DESCRIBE)
B.	•HAS THERE BEEN ANY USE OF THE PROPERTY WHICH WOULD IMPAIR OR DESTROY THE SPECIAL NATURAL AREAS? (DESCRIBE)
C.	•HAS THERE BEEN ANY TIMBERING IN A SPECIAL NATURAL AREA? •IF TIMBERING OCCURRED IN THE SPECIAL NATURAL AREA – WAS THE GRANTOR CONSULTED? (EXPLAIN)

\* Note that in some Conservation Easements the Special Natural Areas are described using such terms as "Natural Areas" or "Wetland Areas"

## 2. PROHIBITED USES:

A.	<ul style="list-style-type: none"> <li>•IS THERE ANY DUMPING OF TRASH, SOLID OR LIQUID WASTE, TOXIC OR HAZARDOUS SUBSTANCES ON THE PROPERTY?</li> </ul>
B.	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY EXPLORATION, EXCAVATION, EXTRACTION, MINING OR DRILLING ON THE PROPERTY FOR ANY OF THE RESTRICTED SUBSTANCES IDENTIFIED IN THE CONSERVATION EASEMENT (CE)?</li> </ul>
C.	<ul style="list-style-type: none"> <li>•HAVE THERE BEEN ANY HYDROLOGICAL MODIFICATIONS TO, OR DREDGING, ON THE PROPERTY?</li> <li>•ANY ACTIVITIES THAT AFFECT WATER OR SOIL CONSERVATION OR ARE DETRIMENTAL TO FISH &amp; WILDLIFE HABITAT?</li> <li>•HAVE ANY WATER WELLS OR WATER BODIES BEEN CONSTRUCTED?</li> <li>•WERE THE REQUIRED PERMITS OBTAINED?</li> </ul>
D.	<ul style="list-style-type: none"> <li>•ARE THERE ANY NUISANCE EXOTIC OR NON-NATIVE INVASIVE SPECIES PRESENT?</li> <li>•IS THE GRANTOR, TO THE EXTENT POSSIBLE, ATTEMPTING TO CONTROL OR PREVENT THEIR SPREAD?</li> </ul> <p>(EXPLAIN CURRENT AND/OR NEEDED ACTIONS)</p>
E.	<ul style="list-style-type: none"> <li>•ARE THERE ANY CONCENTRATED AND CONFINED ANIMAL FEEDING OPERATIONS ON THE PROPERTY?</li> <li>•IS THERE ANY COMMERCIAL OR INDUSTRIAL ACTIVITY ON, OR PASSAGE OVER, THE PROPERTY OTHER THAN ALLOWED IN THE CE?</li> </ul>
F.	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY NEW CONSTRUCTION OR PLACING OF PERMANENT OR TEMPORARY BUILDINGS OR STRUCTURES ON THE PROPERTY?</li> <li>•HAS THERE BEEN ANY RE-CONSTRUCTION OR REPAIR OF EXISTING STRUCTURES?</li> <li>•IF ANY CONSTRUCTION, IS THE LOCATION AND SQUARE FOOTAGE COMPLIANT WITH THE CE?</li> </ul> <p><u>ADDITIONAL CONSTRUCTION LIMITATIONS / COMPLIANCE:</u></p> <p>1. _____ <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>2. _____ <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
G.	<ul style="list-style-type: none"> <li>•HAVE ANY SIGNS, BILLBOARDS, OR OUTDOOR ADVERTISING BEEN CONSTRUCTED, PLACED OR MAINTAINED ON THE PROPERTY – OTHER THAN THAT PERMITTED IN THE CE?</li> </ul>
H.	<ul style="list-style-type: none"> <li>•HAVE THERE BEEN ANY NEW ROADS OR TRAILS CONSTRUCTED OR PLACED ON THE PROPERTY?</li> <li>•ANY EXISTING ROADS, CULVERTS, ROAD DITCHES REPAIRED?</li> <li>•ANY NEW UTILITIES ON THE PROPERTY?</li> </ul>
I.	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY USE OF FERTILIZER ON THE PROPERTY?</li> <li>•HAS THERE BEEN ANY USE OF PESTICIDES OR HERBICIDES ON THE PROPERTY?</li> <li>•ARE AGRICULTURAL (NRCS, FDACS) BMPs COMPLIED WITH?</li> <li>•HAS THERE BEEN ANY AGRICULTURAL OPERATIONS WITHIN 100 FEET BUFFER OF A SINKHOLE OR A KARST FEATURE CONNECTED TO SPRING CONDUIT?</li> </ul> <p>IF YES, EXPLAIN:</p> <p><u>ADDITIONAL BMP CONSIDERATIONS / COMPLIANCE:</u></p> <p>1. _____ <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>2. _____ <input type="checkbox"/> YES <input type="checkbox"/> NO</p>

J.	<ul style="list-style-type: none"> <li>•HAVE ANY ACTIONS OR ACTIVITIES OCCURRED THAT MAY REASONABLY BE EXPECTED TO ADVERSELY AFFECT THREATENED OR ENDANGERED SPECIES?</li> </ul>
K.	<ul style="list-style-type: none"> <li>•HAVE THERE BEEN SALES OR SUBDIVISIONS OF THE PROPERTY?</li> <li>•ANY LEASES OR LIENS?</li> </ul>
L.	<ul style="list-style-type: none"> <li>•ARE THERE ANY COMMERCIAL WATER WELLS ON THE PROPERTY?</li> </ul>
M.	<ul style="list-style-type: none"> <li>•ARE THERE ANY MITIGATION BANKS ON THE PROPERTY?</li> </ul>
N.	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY HARVESTING OF CYPRESS ON THE PROPERTY?</li> </ul>
O. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>•ARE THERE ANY ACTS OR USES OF THE PROPERTY DETRIMENTAL TO HISTORICAL, ARCHITECTURAL, ARCHEOLOGICAL OR CULTURALLY SIGNIFICANT SITES?</li> </ul>
P. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY CONVERSION OF AREAS NOT IN IMPROVED PASTURE TO IMPROVED PASTURE?</li> </ul>
Q. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY CONVERSION OF FORESTED AREAS TO NON-FORESTED AREAS?</li> </ul>
R. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>•HAS THERE BEEN OPERATION OF MOTORIZED VEHICLES OFF OF TRAILS AND/OR ROADS ON THE PROPERTY?</li> </ul>
S. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY NEW INTERIOR OR BOUNDARY FENCING CONSTRUCTED?</li> <li>•ARE THE FENCES "WILDLIFE/GAME FRIENDLY?"</li> <li>•IF REQUIRED BY THE CE, HAS THE GRANTEE APPROVED ALL NEW OR REPLACEMENT FENCING?</li> </ul>
T.	<ul style="list-style-type: none"> <li>•IS THE GRANTOR AWARE OF, OR DID THE MONITOR OBSERVE, ANY THREATS TO THE CONSERVATION EASEMENT FROM <u>ADJACENT OR NEARBY PROPERTIES</u>, FROM CURRENT OR PROPOSED CHANGES IN LAND USE OR OWNERSHIP ACTIVITIES? IF YES, EXPLAIN.</li> </ul>
U.	

### 3. GRANTOR'S RESERVED RIGHTS /LIMITATIONS:

A.	<ul style="list-style-type: none"> <li>•HAS THERE BEEN ANY PRESCRIBED BURNING ON THE PROPERTY? ACRES: _____</li> <li>•HAVE FIRELINES COMPLIED WITH BMPS?</li> <li>•WAS A FLORIDA FOREST SERVICE BURN AUTHORIZATION OBTAINED?</li> <li>•IF REQUIRED IN THE CE, WERE ALL FIREBREAKS MAINTAINED THROUGH DISKING OR MOWING?</li> <li>•IF REQUIRED, WERE NEW FIREBREAKS APPROVED BY FFS?</li> </ul>
B.	<ul style="list-style-type: none"> <li>•HAVE THERE BEEN ANY SILVICULTURAL ACTIVITIES ON THE PROPERTY, INCLUDING: 1. HARVESTS? (ACRES: _____) 2. SITE PREPARATION? (ACRES: _____) 3. TREE PLANTING? (ACRES: _____)</li> </ul>

	<p>4. MECHANICAL TREATMENT? (ACRES: _____) 5. HERBICIDE TREATMENT? (ACRES: _____)</p> <ul style="list-style-type: none"> <li>• WERE SILVICULTURAL BMPS COMPLIED WITH?</li> <li>• WERE ANY WETLANDS HARVESTED? (EXPLAIN)</li> <li>• HAS THERE BEEN ANY HARVEST OF PALM TREES OR OTHER POTENTIAL LANDSCAPE AND/OR ORNAMENTAL PLANTS?</li> <li>• FROM NATURAL AREAS?</li> <li>• IF PERMITTED IN CE, WERE BMP'S FOLLOWED IN PALM TREE HARVESTS?</li> </ul>
C.	<ul style="list-style-type: none"> <li>• HAVE THERE BEEN ANY AGRICULTURAL ACTIVITIES ON THE PROPERTY INCLUDING:             <ol style="list-style-type: none"> <li>1. CATTLE/ HORSE IMPROVED PASTURE? OCCURRING ON: _____ ACRES. ANY INCREASE IN ACREAGE?</li> <li>2. ROW CROPS? OCCURRING ON: _____ ACRES. ANY INCREASE IN ACREAGE?</li> <li>3. SOD? OCCURRING ON: _____ ACRES. ANY INCREASE IN ACREAGE?</li> <li>4. CITRUS GROVES? OCCURRING ON: _____ ACRES. ANY INCREASE IN ACREAGE?</li> <li>5. FOOD PLOTS? OCCURRING ON: _____ ACRES. ANY INCREASE IN ACREAGE?</li> <li>6. PONDS? OCCURRING ON: _____ ACRES. ANY INCREASE IN NUMBER OR ACREAGE?</li> <li>7. ALL AGRICULTURAL ACTIVITIES OCCURRING OUTSIDE OF SNA AND/OR OTHER AREAS AS REQUIRED IN CE?</li> </ol> </li> <li>• DESCRIBE CATTLE STOCKING (EG. ACRES PER COW-CALF UNIT):</li> <li>• FDACS COW- CALF BMPs COMPLIED WITH?</li> </ul>
D.	<ul style="list-style-type: none"> <li>• HAVE THERE BEEN ANY <u>NEW</u> STRUCTURES OR BUILDINGS CONSTRUCTED ON THE PROPERTY TO SUPPORT THE AGRICULTURAL OPERATION?</li> <li>• DOES THE TOTAL SQUARE FOOTAGE OF ANY NEW OR ENLARGED AGRICULTURE BUILDINGS EXCEED THE MAXIMUM ALLOWED IN THE CE?</li> <li>• HAS THERE BEEN ANY CONSTRUCTION, REPAIR OF <u>EXISTING</u> BUILDINGS, IMPROVEMENTS, AND WATER CONTROL STRUCTURES?</li> <li>• CONSTRUCTION WITHIN THE SNA'S?</li> </ul>
E. <input type="checkbox"/> N/A	<ul style="list-style-type: none"> <li>• HAS THERE BEEN ANY CONSTRUCTION OF ANY ADDITIONAL RESIDENCES/DOMESTIC WELLS ON THE PROPERTY?</li> <li>• DOES THE SQUARE FOOTAGE EXCEED THAT ALLOWED IN THE CE?</li> <li>• DOES THEIR LOCATION COMPLY WITH THE CE SETBACKS?</li> </ul>
F.	<ul style="list-style-type: none"> <li>• IS THERE CURRENTLY ANY PRIVATE (NON-FAMILY) LEASING OF HUNTING /FISHING RIGHTS ON THE PROPERTY?</li> <li>• HAVE ANY WILDLIFE BEEN INTRODUCED OR FISH STOCKED?</li> <li>• WERE THEY NATIVE TO FLORIDA?</li> <li>• IS THERE OTHER VISITATION/PUBLIC USE OCCURRING ON THE PROPERTY? (DESCRIBE)</li> </ul>
G.	<ul style="list-style-type: none"> <li>• DESCRIBE ANY <b>NEW MGT/AGRICULTURAL ACTIVITIES</b> PROPOSED FOR EASEMENT PROPERTY DURING THE UPCOMING YEAR:             <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol> <li>• IS THIS ACTIVITY(S) CONSISTENT WITH THE TERMS AND CONDITIONS OF THE CONSERVATION EASEMENT?</li> </li></ul>
H.	
I.	

**4. PHOTOGRAPHIC DOCUMENTATION:** (PHOTOS OF REPRESENTATIVE OF MAJOR AGRICULTURAL LAND USES AND/OR PHYSICAL CHANGES SINCE LAST MONITORING VISIT. PHOTOS/PHOTO LOCATION MAP SHOULD BE PRINTED AND ATTACHED TO FINAL MONITORING REPORT)

PIC	LOCATION	ORIENTATION, LOOKING...	PHOTO CONTENT - DESCRIPTION OF LAND USE OR PHYSICAL CHANGE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**5. LANDOWNER REMARKS:**

A.	•COMMENTS:
B.	•REQUESTS/QUESTIONS:

**6. MONITOR REMARKS:**

A.	•GENERAL OBSERVATIONS:
B.	<p>LIST ACTIONS REQUESTED DURING <u>LAST SITE INSPECTION</u> / DESCRIBE SUBSEQUENT RESPONSE BY THE LANDOWNER:</p> <p>1. <span style="float: right;"><input type="checkbox"/> NOT APPLICABLE</span></p> <p>    LANDOWNER RESPONSE:</p> <p>2.      LANDOWNER RESPONSE:</p> <p>3.      LANDOWNER RESPONSE:</p>

C.	<p>•BASED ON THE <b>CURRENT SITE INSPECTION</b>, (SEE SECTIONS 1, 2, 3 ABOVE), IS THERE ANY FOLLOW-UP/CORRECTIVE ACTION REQUESTED OF THE LANDOWNER?: <span style="float: right;"><input type="checkbox"/> NOT APPLICABLE</span></p> <p>1.</p> <p>2.</p> <p>3.</p>
D.	<p>•IS THE BASELINE INVENTORY ADEQUATE FOR FUTURE MONITORING? (IF NO, EXPLAIN)</p>

**7. REPORT PREPARATION:**

	PRINT NAME	SIGNATURE	DATE
LANDOWNER:			
LANDOWNER:			
MONITOR:			

**8. REPORT REVIEW (FFS STATE OFFICE – REPRESENTING DACS):**

PURPOSE OF MONITORING REPORT REVIEW:

- TO ASSURE SITE INSPECTION PERFORMED AS NECESSARY TO DETERMINE COMPLIANCE WITH MONITORING SPECIFICATIONS
- TO AFFIRM ALL GRANTOR’S ACTIVITIES/MGT ARE CONSISTENT WITH BMPs AND THE TERMS OF THE PERPETUAL EASEMENT
- TO AFFIRM AS ACCEPTABLE THE LANDOWNER’S RESPONSE TO ANY REQUESTED MGT ACTIONS FROM **PREVIOUS SITE VISIT(S)**
- TO AFFIRM AS ACCEPTABLE ANY NEWLY REQUESTED MGT ACTIONS FOUND NECESSARY DURING **CURRENT SITE VISIT** TO ACHIEVE EASEMENT COMPLIANCE
- TO AFFIRM AS ACCEPTABLE ANY SUGGESTED UPDATES TO THE BASELINE INVENTORY

A.	<p>•HAS SITE INSPECTION BEEN PERFORMED WITH ALL PERTINENT MONITORING SPECIFICATIONS COMPLETED?</p>
B.	<p>•WERE ALL OBSERVED CONDITIONS/ACTIVITIES/MGT CONSISTENT WITH THE TERMS OF THE PERPETUAL EASEMENT?</p> <p><u>IF NO, COMPLETE SECTION “D” BELOW</u></p>
C.	<p>• HAS THE LANDOWNER’S (GRANTOR) RESPONSE TO REMEDY ANY ACTIVITIES OR CONDITIONS IDENTIFIED DURING THE <b>PREVIOUS SITE INSPECTION</b> BEEN ACCEPTABLE? IF NOT ACCEPTABLE, EXPLAIN BRIEFLY. <span style="float: right;"><input type="checkbox"/> NOT APPLICABLE</span></p>
D.	<p>• IS THE REQUESTED FOLLOW-UP/CORRECTIVE ACTION IDENTIFIED DURING THE <b>CURRENT SITE INSPECTION</b> REASONABLE AND CONSISTENT WITH THE TERMS AND CONDITIONS OF THE PERPETUAL EASEMENT? <span style="float: right;"><input type="checkbox"/> NOT APPLICABLE</span></p>

E.	<ul style="list-style-type: none"> <li>• IS THE SUGGESTED UPDATE(S) TO IMPROVE ACCURACY OF THE BASELINE INVENTORY FOR FUTURE MONITORING, REASONABLE AND CONSISTENT, WITH THE TERMS AND CONDITIONS OF THE PERPETUAL EASEMENT? <input type="checkbox"/> NOT APPLICABLE</li> </ul>
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**7. REPORT ACCEPTANCE:**

REVIEWER / DIRECTOR'S OFFICE ACKNOWLEDGES RECEIPT OF MONITORING REPORT AND ACCEPTS FINDINGS, INCLUDING ANY CORRECTIVE ACTIONS THAT HAVE BEEN DOCUMENTED IN THIS REPORT.

	PRINT NAME	SIGNATURE	DATE
REVIEWER:			
FFS DIRECTOR:			

SAMPLE